

**Minutes of the Meeting of the Full Council, Yaxley Parish Council  
held in the Council Chamber, the Amenity Centre, Main Street, Yaxley  
on 9th June 2015.**

Present:- Councillor K Gulson – Chairman  
Councillors A Bartle, G Bellamy, C Bolton, R Butcher, S Butler, S Howe, S Howell, J Lusted, M Oliver, D Porteous, A Rees, P Russell, S White, J Willis and A Wood.

In attendance – Mrs H Taylor - Clerk

**FC19. APOLOGIES**

Apologies for absence from the meeting were received and accepted on behalf of Councillor C Thorne (personal).

**FC20. DECLARATION OF INTERESTS**

Councillor P Russell declared an “other” interest in item FC25 as a Church Warden of St Peter’s Church.

Councillors S Howe, S Howell and M Oliver declared “other” interests in item FC26 and FC28 as Directors of the Fenland Trust.

Councillor Howe declared an “other” interest in item FC27 and FC35 as the proposed designee of the Website and due to him being a shareholder of a supplier listed in the payments.

**FC21. MINUTES**

Councillor R Butcher proposed approval of the Minutes of the meeting of the Council held 19<sup>th</sup> May 2015. This was seconded by Councillor J Lusted and unanimously **RESOLVED**.

**FC22. PUBLIC PARTICIPATION**

No Member of the Public wished to speak.

**FC23. COMMITTEE REPORTS**

**PLANNING COMMITTEE**

Members received and noted the draft Minutes of the Planning Committee held on 19<sup>th</sup> May 2015.

**FC24. COMMITTEE MEMBERSHIP**

Councillor A Rees proposed that Councillor J Willis be appointed to the vacancy on the Personnel Committee for the remainder of the Municipal Year. This was seconded by Councillor A Bartle and unanimously **RESOLVED**.

**FC25. YAXLEY FOOD BANK**

Councillors S Howe and P Russell had compiled a flier (a copy of which is appended in the Minute Book) summarising arrangements for the new Yaxley Food Bank. Having

considered how the Parish Council could help the scheme, Councillor A Bartle proposed that the Parish Council offer the Foodbank temporary assistance in storing the food with a review of the arrangements by the Property Committee with a view to agreeing a long term solution. This was seconded by Councillor A Wood and **RESOLVED** unanimously.

#### **FC26. COMMUNITY HUB**

Councillor Oliver advised Members that as the Feasibility Study had only just finished it was too early to present Andrea Morganti's prospective for the Hub. An update would be made at a future meeting.

#### **FC27. WEBSITE**

Members' attention was drawn to an offer by Councillor Howe to redesign the Parish Council's website at no charge to the Council. Councillor Howe explained his vision for the new site which included encouraging community engagement, promotion of facilities and integration with other websites. In response, the Chairman reminded Members of the requirements of the Transparency Act to publish certain information on a website and the need to reflect this within any proposals. Whereupon, Councillor Butcher proposed that Councillors S Howe, S White and A Wood form a Working Group to draw up a proposal to create a new website using wordpress, with the Clerk having sole rights to the finished website. This was seconded by Councillor S Butler and unanimously **RESOLVED**. The Clerk agreed to provide the Working Group with a list of items required within the website to meet transparency.

#### **FC28. HERITAGE TRAIL PLAQUE**

Consideration was given to a request by the Fenland Trust to install a heritage plaque on the Owen Pooley Hall in honour of Frances and Jane Proby of Elton Hall whose charitable endowment funded the construction of the building as a school in 1848. Subject to the Trust obtaining the necessary conservation and listed building consent, Councillor R Butcher proposed that the request be approved. This was seconded by Councillor A Bartle and unanimously **RESOLVED**.

#### **FC29. IMPROVEMENTS TO THE WYKES**

Members' attention was drawn to a proposal by Mr Watt to improve the access to the Wykes. The Clerk outlined the background to the request but explained that discussions with the Rights of Way team at Cambridgeshire County Council had revealed that the Parish Council may not be responsible for its maintenance. Furthermore, the Clerk recommended that consideration of the proposal be deferred pending further investigations into the ownership of the bridleway. Whereupon, Councillor P Russell proposed that Mr Watt be thanked for his kind offer and informed that the issue of ownership needed to be investigated. This was seconded by Councillor R Butcher and unanimously **RESOLVED**.

#### **FC30. CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION**

Consideration was given to the contents of a Learning Agreement between the Parish Council, Clerk and Trainer for the Certificate in Local Council Administration. In doing so, Members discussed the level of engagement required by the Clerk to complete the course and the need to support her through the training. Councillor A Wood proposed that the

Chairman sign the Agreement on behalf of the Council. This was seconded by Councillor R Butcher and **RESOLVED**.

**FC31. ELECTORAL REVIEW OF CAMBRIDGESHIRE**

Attention was drawn to draft recommendations on the future electoral arrangements for Cambridgeshire County Council published by the Local Government Boundary Commission for England. Members were encouraged to comment on the proposal by 6<sup>th</sup> July 2015 particularly given the proposed changes to the local boundary division for Yaxley.

**FC32. YAXLEY COUNTRYSIDE TRUST**

Members were advised of the work of the Yaxley Countryside Trust by Mr R Bingham. The Trust had been established in 1983 with the aim to make Yaxley a more green and pleasant place to live in whilst improving the environment. Mr Bingham outlined the achievements of the Trust over the years particularly with regard tree planting and hedge rowing and referred to his desire to open up Mere View Wood. Whereupon, the Chairman proposed that the Parish Council work in partnership with Yaxley Countryside Trust to improve the environment of Yaxley. This was seconded by Councillor S Howe and unanimously **RESOLVED**.

**FC33. POLICE MATTERS**

Members noted a summary of crimes for the month of May for the parish along with details of an awareness campaign drawing attention to the issue of doorstep crime (a copy of which is appended in the Minute Book). In so doing, Members requested the Community Committee to look at arranging a bike security marking event.

**FC34. BANK RECONCILIATION STATEMENT**

Councillors received and noted the contents of the Bank Reconciliation Statement as at 29<sup>th</sup> May 2015 (a copy of which is appended in the Minute Book).

**FC35. ORDERS FOR PAYMENT**

The schedule of direct debits made since the previous meeting, which included details of Bacs transfer payments due, (a copy of which is appended in the Minute Book) was proposed by Councillor P Russell, seconded by Councillor A Wood and **RESOLVED** by a unanimous vote to be paid.

**FC36. REPORTS FROM REPRESENTATIVES**

Members attention was drawn to a number of issues reported to Councillors since the previous meeting including a highway issue at Lawn Close and over growing tree branches near to Olivemead. Mention also was made of areas of the cemetery requiring attention.

In response to a suggestion that the Parish Council investigate installing defibrillators in the village, Members agreed to refer this matter to the Community Facilities Committee.

Meeting closed at 8.40pm

Signed .....

Chairman.

**DRAFT**