



YAXLEY PARISH COUNCIL

Amenity Centre, Main Street, Yaxley Peterborough PE7 3LU

Tele/Fax 01733 241958

Email: clerk@yaxleypc.org.uk Website: www.yaxleypc.org

I hereby give notice that a Meeting of the **Full Council** of Yaxley Parish Council will be held on **Tuesday 14th July 2015 at 7.30pm** in the **Council Chamber, the Amenity Centre, Main Street, Yaxley** followed by an extraordinary meeting of the **Personnel Committee**.

H. Taylor

Helen Taylor
Clerk to Yaxley Parish Council

7nd July 2015

AGENDA

- FC37. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- FC38. DECLARATIONS OF INTERESTS IN AGENDA ITEMS**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item and to consider applications from Members for dispensation to speak and/or vote on items (schedule of applications attached).
- FC39. MINUTES**
To approve as a correct record the Minutes of the Annual Meeting of full Council held on Tuesday 9th June 2015 - attached.
- FC40. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for members of the public to address the Council.
- FC41. COMMITTEE REPORTS**
To receive Minutes of Meetings of the following Committees and to consider any recommendations contained therein:
- FC41.1 Planning Committees held on 9th and 23rd June 2015 (copy herewith)
 - FC41.2 Property Committee held on 16th June 2015 (copy herewith)
 - FC41.3 Personnel Committee held on 16th June 2015 (copy herewith)
 - FC41.4 Community Facilities Committee held on 23rd June 2015 (copy herewith).
- FC42. OFFICER/MEMBER PROTOCOL**
Following its consideration by the Personnel Committee to adopt the attached Member/Officer Protocol Policy.



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- FC43. RECORDING OF DECISIONS**
To consider amending the Council's Publication scheme to reflect the requirement of the Openness of Local Government Bodies Regulations 2014 that decisions made by the "Proper Officer" are recorded (report attached).
- FC44. INTERNAL AUDITOR'S REPORT**
To receive the Internal Auditor's report (attached)
- FC45. INTERNAL AUDIT REQUIREMENTS**
To approve the terms of reference for the internal auditor to enable the Clerk to invite interested parties to quote for the work.
- FC46. EAST COAST MAINLINE WORKING GROUP – UPDATE**
To receive a report of the Working Group (attached).
- FC47. WEBSITE**
To be updated on the proposal to redesign the Parish Council's website.
- FC48. POLICE MATTERS**
To receive a report on crimes reported during June (attached).
- FC49. BANK RECONCILIATION STATEMENT**
To receive a bank reconciliation statement as at 26/06/2015 (copy herewith).
- FC50. ORDERS FOR PAYMENT**
To receive and approve the schedule of Orders for Payment to date (a provisional list is attached and an updated copy will be made available at the meeting).
- FC51. STREET NAMING**
To suggest two names for the new Mere View development (report attached).
- FC52. REPORTS FROM REPRESENTATIVES**

Forthcoming meetings:

28th July 2015 – Planning Committee (7.00pm) followed by the Community Facilities Committee;

25th August 2015 – Planning Committee (if required);

8th September 2015 – Council followed by the Planning Committee.

**Cut off time for the meeting is 21.00
THE PUBLIC AND PRESS ARE ALWAYS WELCOME**