



YAXLEY PARISH COUNCIL

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To: All Members of the Personnel Committee

19th May 2016

Sir/Madam

You are hereby summoned to attend an Extraordinary Meeting of the **Personnel Committee** of the Yaxley Parish Council to be held **on Tuesday 23rd May 2016 after a meeting of the Community Facilities Committee expected start time of 8.45pm in the Council Chambers.**

H. Taylor

Helen Taylor
On behalf of Yaxley Parish Council

THE PUBLIC AND PRESS ARE ALWAYS WELCOME

AGENDA

- PER1. ELECTION OF CHAIRMAN**
To appoint a chairman for the ensuing municipal year.
- PER2. APOLOGIES**
To receive and accept apologies for absence.
- PER3. MEMBERS DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.
- PER4. MINUTES**
To approve as a correct record the Minutes of the Meeting of the Personnel Committee held on 15th March 2016 (attached).
- PER5. ELECTION OF VICE CHAIRMAN**
- PER6. PUBLIC PARTICIPATION**
A maximum of 15 minutes is permitted for member of the public to address the Council.
- PER7. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 - EXCLUSION OF PRESS AND PUBLIC**

To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting.

PER8. STAFFING MATTER

To receive a verbal update by the Clerk at the meeting.

**PER9. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
RE-ADMITTANCE OF THE PRESS AND THE PUBLIC**

To resolve that the confidential business having been concluded, the Press and Public be re-admitted to the meeting.

Cut off time for the meeting is 21.30